APPLICATION and CERTIFICATION PROCESS
NCCP Level 4

STEP 1

Applications for the Level 4 have to be reviewed by the Level 4 Administrator on the Coaching Management Team. A formal application including the following items has to be sent at the National Office to Catherine Gosselin-Després, Sport Development Manager (Coaches and Officials):

1- Letter of intent
2- Letter from Provincial Office
3- Coaching Resume
4- Cheque made out to Synchro Canada for $75

STEP 2

Once you are advised that your application has been reviewed and that Synchro Canada will endorse your application to a National Coaching Institute (NCI), you can contact one of the following NCIs in order to be accepted into the Level 4 Program. Catherine Gosselin-Després will write a letter to endorse your application.

British Columbia
Victoria: Bill Thomson 250-721-7589 /coach@uvic.ca
Vancouver: Gail Donohue 604-730-7226/ gdonohue@pacificsport.com

Alberta
Calgary: 403-220-8197

Saskatchewan
Regina: John Neufeld 306-975-0898/ jneufeld@sasksport.sk.ca

Manitoba
Winnipeg: David Telles-Langdon 204-786-9820/ d.telles-langdon@uwinnipeg.ca

Ontario
Toronto: Andy Higgins 416-426-7246/ ahiggins@cscontario.ca

Quebec
Montreal: André Fournier 514-872-1999/ afournier@multisport.qc.ca

Unit 14 Suite 200- 1010 Polytek, Gloucester, Ontario, Canada, K1J 9H9
613-748-5674 (Tel)/ 613-748-5724 (Fax)
Atlantic
Halifax: Ken Bagnell 902-425-5822/ ken@cscatlantic.ca

STEP 3

- You have to make sure you follow all the requirements described in the Level 4 Overview posted in a separate document in the Level 4 Section of the Synchro Canada website. The specifics of Level 4 Program for synchronized swimming are outlined in this document.

- You start with the tasks that are delivered through the NCIs and than you do the practical tasks through Synchro Canada.

- You contact Catherine Gosselin-Després at catherine@synchro.ca to make sure you have a Master Coach acting as a mentor for the Synchro specific tasks. The Level 4 mentors have to be certified Level 4. The Level 4 Candidate and Synchro Canada have to consult to decide on an individual who can act as Level 4 mentor.

STEP 4

Once all the tasks are passed and entered in the CAC Database you become a fully Certified Level 4.

NOTE

It can take more than a year before a candidate graduates from a NCI. Therefore, it is very important that Synchro Canada and the NCI are aware of all plan and activities completed by the candidates. As a candidate please ensure you keep everyone (Synchro Canada, NCI and Master Coach) in the loop on your activities.